

Truro Board of Selectmen Meeting
Tuesday, June 14, 2016
Selectmen's Chambers Town Hall

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer

OPENING REFLECTIONS

Chair Paul Wisotzky called the meeting to order at 5:00 p.m. and held a moment of silence for those killed in the Orlando shootings. He read a statement of condolence for the victims and invited the other Selectmen to share their thoughts in an affirmation that Truro is a community that chooses love over hate and to comment on actions that should be taken to prevent future violence. Janet Worthington said she was willing to work on a letter of support to the governing body of Orlando on behalf of the Truro Board of Selectmen.

PUBLIC COMMENT

J. Santos said he had registered a complaint about fees at the Transfer Station but hadn't heard back from anyone. He wanted to bring this to the attention of the Board of Selectmen. Rae Ann Palmer explained the increase in fees and advertising for the public hearing in advance of the increase.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Bertram "Buddy" Perkel, applicant for Truro Representative to Barnstable County Human Rights Commission, came forward and explained his interest in the position.

Jay Coburn moved to approve the appointment of Bertram Perkel for Barnstable County Human Rights Commission. Robert Weinstein seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

Meeting with Committee/Board Chairs to discuss their FY17 Goals and Objectives

Paul Wisotzky, Chair Board of Selectmen explained the process for determining their *Goals and Objectives* which includes feedback from Committee, Board and Commission Chairs.

Housing Authority

Mark Wisotzky, Chair of the Truro Housing Authority, went first. He emphasized the need for more community housing.

Finance Committee

Finance Committee Chair Robert Panessiti said that he was pleased to see the 10-year Capital Improvement Plan as well as the 5-year Strategic Plan included in the Selectmen's *Goals and*

Objectives. The Fiscal Policy Manual is being brought up to date. The Finance Committee is always studying the fees schedule, he said. He elaborated on what a strategic plan for the Town should include. He said to keep in mind it is a work in progress to keep up with financial aspects of physical needs, personnel, services and policies of the Town. The Finance Committee will continue to seek community involvement in financial decisions. Janet Worthington suggested that the Budget Task Force meetings be videotaped for greater awareness of financial matters.

Shellfish Advisory Committee

Scott Lindell, Chair of the Shellfish Advisory Committee, noted the overlapping goals of his board and the Selectmen's Goals and Objectives: coordination with the National Seashore, in particular for development of shellfishing for Pilgrim Lake and the Pamet River; advice on fee increases; and more aquaculture development. Mr. Lindell said they would review the job description of the combined Harbor Master/Shellfish Warden position with the Town Manager.

Conservation Commission

Deborah McCutcheon, Co-Chair of the Community Preservation Committee and Chair of the Conservation Commission, came forward to discuss the goals of both groups. She discussed Conservation Commission goals first. One point was the accreted property at Beach Point, which is now of interest to developers but has environmental and flood zone issues. The Conservation Commission concerns include: Moon Pond, coastal engineering structures on the coastal bank for sifting sand, rising water levels and erosion. Education about these issues is an important Conservation Commission goal. She said a series of talks would be one way to reach out to the public. Conservation goals will fit into the Selectmen's Land Use goals, Paul Wisotzky said. The Conservation Commission is interested in creating a Coastal Management Plan, which reflects the Selectmen's Land Use goals.

Community Preservation Committee

Ms. McCutcheon discussed Community Preservation Committee goals second. Funding for Affordable Housing has been a priority from the start and continues to be a priority, she said. Paying down the debt service that CPC took over from Land Bank Open Space purchases is another big goal. The Selectmen would like to schedule a joint meeting with the CPC in fall before the next grant cycle begins.

Recreation Commission

Recreation Commission Chair Jackson Dutra said they needed to increase their own membership to ensure quorums for meetings. Another goal is finding avenues to get more revenue for the after school programs. Mr. Dutra was open to merging the Recreation Commission with the Beach Commission although what they do is very different.

Energy Committee

Brian Boyle, Chair of the Energy Committee, discussed their smaller efforts and their focus on the major Solar Landfill Project. He said that the Energy Committee hopes to get this project revived. At a suggestion to consolidate into one Green Community Committee, Mr. Boyle said he would bring this up with the Energy Committee. Jay Coburn said energy goals should be incorporated into the Selectmen's Goals.

Charter Review Committee

Phil Smith, Chairman of the Charter Review Committee, said that committee's main goal is to ensure that the Town is governed as effectively and as efficiently as possible. The past three Town Meetings have had Warrant Articles offering Charter amendments which were approved. There is specific guidance for the Capital Improvement Plan in the current Charter.

Zoning Board of Appeals

Bertram Perkel, Chair of the Zoning Board of Appeals, said there are a number of issues that require a great deal of technical competence. The ZBA has been in contact with the Town Manager to develop a way to require applicants to provide technical information at their expense.

Pamet Harbor Commission

Tim Silva, Chairman of the Pamet Harbor Commission, said maintenance dredging was important. There is an upcoming meeting about allowed State fees vs. what revenue the Harbor could potentially generate.

After a five minute recess to adjust room temperature, the Board reconvened.

Report from Truro's Representative to the Assembly of Delegates

Deborah McCutcheon, as Representative to the Assembly of Delegates, returned to give a report on the Assembly's reorganization proposal. The Barnstable delegate withdrew the proposal and will work on another restructuring plan. She said she planned to run again for her seat on the Assembly of Delegates.

Presentation on Ballston Beach

Dr. Mark Borrelli, Coastal Geologist from the Provincetown Center for Coastal Studies, gave a PowerPoint presentation on Ballston Beach. He reviewed historical storm elevations and over washes. He stated that there is no possibility of an inlet forming from storm overwash. Recommendations for the short term are to remove the asphalt from the northern part of the parking lot and return, to the lying areas, the sand deposited during the 2015 storms. Two short term/long term recommendations are to allow the southern dune to evolve naturally and to get residents' input. A final long term recommendation is to restore tidal flow to the Upper Pamet River. His last slide showed a projected shoreline for the area after future erosion at two or three feet per year.

Proposal for Coast Guard Beach Use

Chair of the Beach Commission Eliza Harned discussed a proposal from the Commission to restrict Coast Guard Beach to residents only. The Selectmen expressed interest in the idea but were not ready to vote on the parking proposal. Kelly Clark, Recreation and Beach Director joined Ms. Harned to answer questions from the Selectmen. She said other possibilities in a future year were shuttle services or restricting a certain number of spaces for residents at a beach with a larger parking lot. Rae Ann Palmer said it was late in the season to institute restricted parking at Coast Guard Beach this year since beach stickers are already on sale.

Jay Coburn moved to table the proposal to have resident only parking at Coast Guard Beach.. Maureen Burgess seconded. The motion carried 5-0.

Labor Day Weekend Beach Commission Fees

Kelly Clark, Recreation and Beach Director, remained at the table to discuss Labor Day Weekend Beach fees. Ms. Clark said that when they put together the Beach Fees Schedule, the Commission had not set the Labor Day Weekend fees. The suggested Non-Resident fee for the Saturday of Labor Day was \$35 and for Sunday \$20.

Jay Coburn moved to approve the Labor Day fees as presented by the Beach Director. Maureen Burgess seconded, and the motion carried 5-0.

Revised Truro Beach Rules and Regulations

Kelly Clark, Recreation and Beach Director, reviewed changes in the revised *Beach Rules and Regulations*. She had already submitted copies the old rules and regulations and a highlighted copies of the revised *Rules and Regulations* for the Selectmen's review.

Maureen Burgess moved to approve the proposed Beach Rules and Regulations as proposed. Janet Worthington seconded, and the motion carried 5-0.

Army Corps of Engineers Agreement for Study of the Pamet River Area

Before the presentation began, Rae Ann Palmer said she would be asking for approval to have the Chair sign the agreement, but Town Counsel will first review an updated version of the agreement.

Director of Public Works Jay Norton and Health and Conservation Agent Patricia Pajaron discussed the proposal by the Army Corps of Engineers Agreement. The study would be an update of the 1998 study of the Pamet River and restoration of the tidal flow. It would cover historic data, high estimate data, sea level rise, and improved LIDAR modeling which was not available in 1998. This study would also look at the impact on wells and septic systems and also the area around Snow's Park, according to Ms. Pajaron. The Town would partner with the Center for Coastal Studies and the National Seashore to do the study. This could help offset the cost of the project. The Army Corps of Engineers would pay half of the cost, Rae Ann Palmer said. Jay Norton added that the topography has changed since 1998 and that the data provided by the other entities should provide cost savings. There will be a public meeting on the study.

Jay Coburn moved to authorize the Chair to execute the Section 22 Planning Assistance Agreement with the Army Corps of Engineers for the Pamet River investigation pending a review by Town Counsel. Janet Worthington seconded, and the motion carried 5-0.

Policy Development on Licensing

Town Manager Rae Ann Palmer discussed developing a policy on licensing. According to 1994 policy, a valid license must be issued prior to opening, but the process needs to be defined. The transition from issuance of licenses by the Selectmen to the Health Department has gone smoothly, she said. There are still some glitches to be fixed. She asked for more time to improve

the licensing forms and process since she would be giving this task to the new Assistant Town Manager. Rae Ann Palmer said there will be more credit card provisions for licensing.

CONSENT AGENDA

The Consent Agenda consisted of the following items:

A. Review/Approve and Authorize Signature:

1. Curb Cut Application -10 Hatch Road- John Rice;
 2. Entertainment License for Truro Concert Committee (Thursdays 7/7- 8/25);
 3. Entertainment License for Friends of the Truro Meeting House and Sunday State Entertainment License (7/5, 7/16, 7/24, 8/3, 8/28);
 4. Entertainment License for Truro Vineyards of Cape Cod (Wednesdays 6/29-8/31; 6/25; 9/18);
 5. Entertainment License for Truro Center for the Arts at Castle Hill (Edgewood Farm-August 27th);
 6. MassDOT Contract for Police Details for direction and control of traffic at Bridge Inspection, Bridge and Road Work;
 7. Review and Approve the Town Manager to sign CPC Contracts for: Revere Foundry Bell; Highland House Museum; Edgewood Farm Restoration; Affordable Housing Technical Assistance; Snow's Park;
- B. Review and Approve Seasonal Licenses: Local Scoop (Hawker Peddler – Truro Farmers' Market);
- C. Approval of Gift of a Tree for Snow's Park with Memorial Plaque;
- D. Declaration of Truro Public Library shelving as surplus;
- E. Reappointments of Board/Committee/Commission Members;
- F. Reappointments of Staff : Rae Ann Palmer, Town Manager; Pat Pajaron, Rep. to Cape Cod Water Protection Collaborative; Susan Joseph, Registrar of Voters; & Susan Travers, Alternate Rep. Cape Cod Regional Transit Authority;
- G. Approval of the Unmanned Aircraft System (UAS) flyover in the Pamet River Valley System;
- H. Review and Approve Regular Board of Selectmen Minutes – May 11, 2016 & May 24, 2016.

Maureen Burgess moved to approve the Consent Agenda. Jay Coburn seconded, and the motion carried 5-0.

SELECTMEN AND TOWN MANAGER'S REPORTS

Maureen Burgess said that Horton's Campground had been discussed with much attention at the latest meeting of the Cape Cod National Seashore Advisory Commission. The Commission is following up their concerns with the Town's regulatory boards and a letter that considers revocation of the campground's Suspension of Condemnation certificate from the National Seashore as a consequence of the violations. She also reported that there would be an Outer Cape Bike and Pedestrian Master Plan Committee meeting this week and distributed information on the Highland Fest and an upcoming Friends of the Herring River Restoration meeting.

Janet Worthington praised the Shellfish Commission for their work on the job description for the Harbor Master/ Shellfish Warden position.

Jay Coburn reported on the last Planning Board meeting which he had attended. The Planning Board will meet jointly with the BOS on June 28, 2016, he said. He also had attended the State's first organizational meeting of the Rural Policy Commission. They hope to have their next meeting on Cape Cod, he said.

Town Manager Rae Ann Palmer said that the chair of ZBA has requested Town Counsel's services for the issues at Horton's Campground. She also noted the opening in the Assessor's Office that will be advertised.

AGENDA

Rae Ann Palmer reviewed the agenda for the June 21, 2016 work session on the Selectmen's *Goals and Objectives*. The June 28, 2016 meeting will include a public hearing on the Goals, a joint meeting with Planning Board and a number of other items.

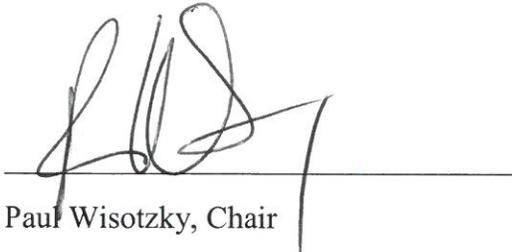
ADJOURNMENT

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 7:45 p.m.

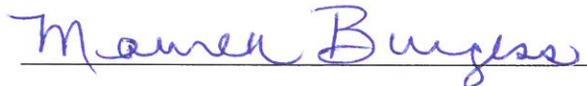
Respectfully submitted,



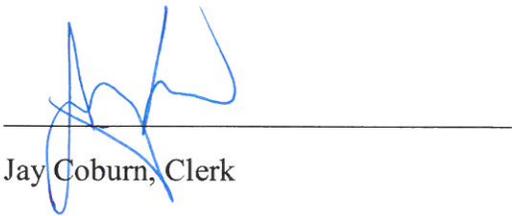
Mary Rogers, Secretary



Paul Wisotzky, Chair



Maureen Burgess



Jay Coburn, Clerk



Janet Worthington, Vice-chair



Robert Weinstein

PUBLIC RECORDS MATERIAL OF 6/14/15

1. Bertram Perkel's application papers for Barnstable County Human Rights Commission
2. Draft of Selectmen's *Goals and Objectives* for FY17
3. Labor Day Beach Fee Schedule
4. Revised Truro Beach Rules and Regulations
5. Curb Cut Application -10 Hatch Road- John Rice
6. Entertainment License for Truro Concert Committee (Thursdays 7/7- 8/25)
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