



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Fax: 508-349-5505

REQUEST FOR SERVICES

I. INTRODUCTION

The Town is seeking a civil engineering firm, or registered sanitarian for septic design services to upgrade the existing failed system at the Truro Recreational and Beach Office, located at 36 Shore Road, Truro. Respondents should be knowledgeable about 310 CMR 15.000, State Environmental Code, Title 5 and Truro Board of Health Regulations, Section VI, Local Septic Regulations to Supplement Title 5, State Environmental Code.

Responses from qualified and interested engineering firms should be addressed to:

Rae Ann Palmer, Town Manager
Town of Truro
24 Town Hall Road
PO Box 2030
Truro, MA 02666

II. SCOPE OF WORK

A. Soil Testing

- 1) Conduct Soil Evaluation and PERC testing. Complete DEP Form 11-Soil Suitability Assessment for On-Site Sewage Disposal.

B. Site and Sewage Plan ("Septic Plan")

- 1) Prepare surveyed site and sewage plan for the upgrade to Title 5, using NAVD 88 datum. Survey shall include establishment of at least 1 permanent benchmark. Wetlands shall be properly delineated, surveyed and shown on the site plan.
- 2) Presentation of plan at regulatory boards for variance approval and public hearing for Notice of Intent.

C. Site Work

- 1) Stake proposed location for construction: septic system location, work limit.
- 2) Inspections of the construction of the system after the initial excavation, prior to backfilling, and during, as required to ensure compliance with the approved plans.

D. As-Built Plan

- 1) Prepare as-built plan and letter to certify that the system has been constructed in compliance

with 310 CMR 15.000, the approved design plans and all local requirements.

Alternate A – Permitting for Board of Health & Conservation Commission*

- 1) Prepare Board of Health and Conservation Commission permit/variance applications.
- 2) Record Orders of Conditions at the Barnstable County Registry of Deeds.
- 3) Prepare Request for Certificate of Compliance and record Conservation Commission Certificate at the Registry of Deeds.

All work listed in items A through D shall be completed by February 15, 2017.

* The Town of Truro reserves the right to not include Alternate A in the Final Scope of Work.

III. SUBMITTAL REQUIREMENTS & OTHER INFORMATION

A. Responses shall include:

- 1) A brief description of how each task (A-D) and alternate (A) in the Scope of Work will be accomplished and the cost of each individual task, including the cost of Alternate A as a separate task.
- 2) Cost proposal for: i) the four tasks in Sections A-D, and ii) the cost for completion of the tasks outlined in Alternate A.
- 3) A proposed schedule for the commencement of work to complete the tasks.
- 4) A description of the firm's qualifications to conduct the scope of services.
- 5) Three (3) hardcopy proposals with original signatures.

B. The contract will be awarded to the responsible vendor offering the most advantageous proposal, taking into consideration the consultant's experience, staff capacity, references, and plan for providing the services, as well as the proposal price. The deadline for submittal of responses is Wednesday, November 30, 2016 by 2:00 p.m.

If you should have any questions or require any additional information, please contact Pat Pajaron, Truro Health/Conservation Agent at 508-214-0202 or ppajaron@truro-ma.gov.

In accordance with M.G.L. Chapter 30B, § 9, the Town of Truro reserves the right to cancel this Request for Services or reject, in whole or in part, any and all bids or proposals if it determines that such cancellation or rejection serves the best interests of the Town.