



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 & 24 Fax: 508-349-5505

INVITATION FOR BIDS BEACH FOOD VENDOR CONCESSION

Notice is hereby given that the Town of Truro is seeking bids from qualified mobile food concessionaires interested in securing the **2014 Beach Food Vendor Concession** for Head of the Meadow Beach, North Truro. Invitation to Bid packages with specifications and requirements may be obtained at the Truro Town Hall, 24 Town Hall Road, P.O. Box 2030, Truro, MA 02666. Telephone: (508) 349-7004, ext. 10 or 24. Sealed bid proposals in an envelope marked "2014 Beach Concession Bid" will be accepted until 2:00 p.m. on Tuesday, April 22, 2014, at which time all bids received shall be publicly opened and read. The Town of Truro reserves the right to waive any informalities, to reject any or all bids, and to take action deemed in the best interest of the Town of Truro.

Charleen Greenhalgh
Acting Town Administrator



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

Beach Food Vendor Concession Permit Application

Name of Firm, or Applicant: _____

Address: _____

Telephone: _____

Location of Base of Operation: _____

Description of Vehicle: _____

Vehicle Identification Number: _____

Vehicle Registration Number: _____

List Food Items to be Sold: _____

Description of Equipment: _____

Bid price for Permit for the beach Season: _____ (\$ _____)

I, the undersigned, the authorized representative of _____, hereby certify that all the information contained herein is accurate and complete and that I have read the Specifications and Conditions of the Town of Truro Beach Vendor Permit contained in this Invitation to Bid, understand the requirements of these Specifications and Conditions and agree to comply with the requirements and standards contained therein.

Owner, Principal or Authorized Representative

Date



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

Beach Food Vendor Concession Permit

The Town of Truro is seeking bids from qualified mobile food concessionaires interested in securing the **Beach Food Vendor Concession** for Head of the Meadow Beach, North Truro. Invitation to Bid Packages with specifications and requirements may be obtained at the Truro Town Hall, 24 Town Hall Road, P.O. Box 2030, Truro, MA 02666 between weekday business hours, Monday through Friday, except holidays, from 8:00 a.m. until 4:00 p.m. Telephone: 508-349-7004, ext. 10.

The Town of Truro, acting by and through the Board of Selectmen receiving the recommendations of the Town Administrator and the Truro Beach Commission, may award one (1) mobile food vendor license to the qualified, successful highest bidder so as to allow the successful highest bidder to sell food through the use of one (1) mobile unit only at the Head of the Meadow Beach, and with additional permission from the town, at Corn Hill Beach during the summer beach season from the third weekend in June through Labor Day. Below you will find the specifications and conditions required by the Town of Truro.

SPECIFICATIONS AND CONDITIONS

1. **The selected vendor shall meet the standards and requirements of: (a) the State Sanitary Code, Chapter X, Minimum Standards for Food Establishments; (b) 105 code of Massachusetts Regulations (CMR) 590.009(B); and (c) the rules and regulations of the Truro Board of Health.**
2. **The selected vendor shall obtain all necessary state and local permits and licenses. The selected vendor shall meet all the requirements of the Truro Board of Selectmen, Health Agent, and Board of Health, including, but not limited to, vehicular safety standards, insurance, as well as sanitary and food service requirements.**
3. **The selected vendor shall locate the approved mobile vendor unit at the designated area of the approved beach(es) only. This location shall be determined by the board of Selectmen. At the Head of the Meadow Beach, the mobile vendor unit shall be located in the northeasterly corner of the parking lot.**
4. **The selected vendor shall provide all required utilities, e.g., electricity and water, necessary for the food service operation, and shall provide a trash and recycle receptacle for the mobile vendor unit.**
5. **The selected vendor shall provide food service on all fair weather days, including holidays and weekends, between the hours of 10:00 a.m. and 4:00 p.m. through the term of the permit, the period from the third weekend in June through Labor Day.**
6. **The selected vendor shall not assign, or sublease any portion of the licensed service.**
7. **The selected vendor shall carry concessionaire's liability/product liability insurance in the amount of \$1,000,000. and shall provide the Town of Truro with a certificate of endorsement with the Town of Truro listed as an additional insured for the beach season period of the permit, from the third weekend in June through Labor Day. The selected vendor shall also carry Worker's Compensation Insurance in the amount of \$500,000., and shall provide the Town of Truro evidence of such insurance coverage, unless the business owner operates the mobile vendor unit, and does not hire employees to do so.**
8. **The selected vendor shall make payment in full on or by the first Monday in June by certified check or money order.**

9. The Town of Truro shall have the right to revoke the concession permit for the Beach Food Vendor for reasonable cause, including, but not limited to: (a) failure to maintain a sanitary mobile vendor unit in conformity with all applicable state and local standards, (b) inappropriate, offensive, or criminal behavior by the vendor, or any employee or agent of the vendor, (c) misrepresentation of information provided in the enclosed vendor permit application, (d) failure to service the public as required by Section #5 above, or (e) failure to maintain a respectable, family-oriented, food service operation in the best interest of the public and the Town of Truro.
10. The selected vendor shall adhere to the following guidelines for Sale and Preparation of Food from a Mobile Food Vendor Unit:
- a. All packaged food must come from a licensed source, and must be packaged and labeled;
 - b. All potentially hazardous foods must be maintained at proper temperatures: frozen <0° F; hot holding >140° F and cold holding <41°F. Wrapped cold foods are prohibited from direct contact with ice;
 - c. Thermometers must be available, and in use for monitoring food temperatures;
 - d. Employees and vendors must be able to wash hands with soap and hot water within the mobile unit or the use of a hand washing station approved by the Health Agent. Full restrooms with lavatories are not available at Truro beaches;
 - e. At the concession unit, foods must be adequately protected from the elements, insects, and the public. Good food-handling practices must be observed;
 - f. Only single-service items may be used, and must be protected;
 - g. Only single-service condiments shall be used;
 - h. Only single canned or bottled beverages will be allowed for sale; Canned and bottled beverages may be stored in ice.
 - i. Arrangements must be made for trash and recycle disposal; and adequate storage facilities must be available both at the site and at the base of operations.
 - j. The mobile vending unit must be kept clean at all times. A labeled spray bottle of sanitizing solution must be available for cleaning all food contact surfaces:
Chlorine sanitizer: 50-100 PPM (1/2 TBL non-scented household bleach per 1 gallon water for 100 ppm solution)
Quaternary Ammonium sanitizer: 200 ppm (follow product instructions)
 - k. All mobile food vendors must operate from a licensed fixed facility (base of operations). Mobile food operations not equipped with adequate water and waste systems to facilitate handwashing and the cleaning/sanitizing of utensils are restricted to the preparation and service of frankfurters and non-potentially hazardous foods.
 - l. The vendor will supply the Town with a listing of all food items to be sold and a price list.
11. The following documents must be submitted with bid:
- a. Completed Application Form
 - b. Liability Insurance Certificate of Endorsement
 - c. Evidence of Worker's Compensation, if necessary
 - d. Acknowledgement of Principal
 - e. Certificate of Non-Collusion
 - f. Revenue Enforcement and Protection Certification (Statement of State Tax Compliance)



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

ACKNOWLEDGEMENT OF PRINCIPAL, IF A CORPORATION:

State of _____)

County of _____)

On this _____ day of _____, 20____, before me personally came and appeared _____, proved to me through satisfactory evidence of identity, which was _____, to be the person whose name is signed below, who, being by me duly sworn, did depose and say to me that he resides at _____, that he is _____ of _____ the corporation described in and which executed the foregoing instrument; that he knows the seal of said corporation; that one of the impressions affixed to said instrument is an impression of such seal; that it was so affixed by the order of the directors of said corporation and that he signed his name thereto by like order.

(Seal)

Notary Public

ACKNOWLEDGEMENT OF PRINCIPAL, IF A PARTNERSHIP:

State of _____)

County of _____)

On this _____ day of _____, 20____, before me personally came and appeared _____, proved to me through satisfactory evidence of identity, which was _____, to be the person whose name is signed below, and one of the members of the firm of _____ described in and which executed the foregoing instrument and he acknowledged to me that he executed the same as and for the act and deed of said firm.

(Seal)

Notary Public



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

Certificate of Non-Collusion

Description of Bid/Proposal: _____

Date of Bid: _____

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Name of Person Signing Bid or Proposal)

(Name of Business)

This form must accompany bid/proposal



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

REVENUE ENFORCEMENT AND PROTECTION CERTIFICATION (REAP)

Pursuant to M.G.L.Ch. 62C. Section 49A. I certify under the Penalties of Perjury That I Have Filed All Mass. State Tax Returns and Paid ALL Mass. State and Town Taxes Required under Law.

Company Name: _____

Street and No: _____

City or Town: _____

State: _____ Zip Code: _____

Telephone: _____

Social Security or Federal Identification Number: _____

Certified by State Office of Minority and Women Business Assistance (SOMWBA): _____

Date of Certification: _____

Failure to complete this form may result in rejection of bid.

Authorized Signature

Date